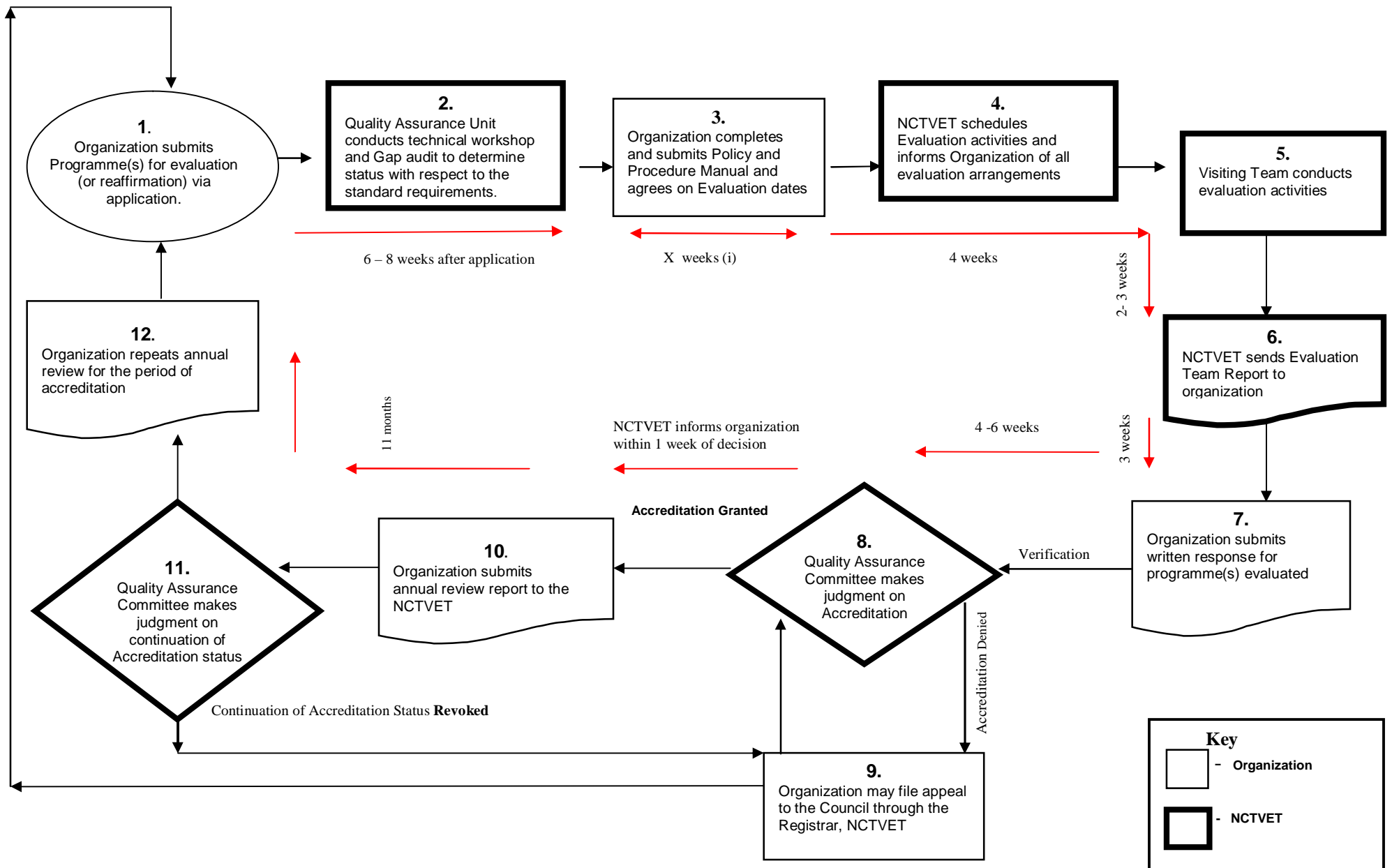


## FLOW CHART OF THE NCTVET ACCREDITATION PROCESS



# THE ACCREDITATION PROCESS

## ORGANISATION

1. Organization completes and submits application form with the programme(s) for evaluation (or reaffirmation) to the Registrar of NCTVET.
3. Organization completes and submits policy and procedure manual and agrees on evaluation dates.
7. The organization submits to the Quality Assurance Unit of the NCTVET a written response to the evaluation team report within three (3) weeks of receipt of the report.
9. If accreditation is denied, an organization may appeal the decision by the Council through the Registrar of NCTVET. The Council re-examines the information, the outcome of which is final.
10. If accreditation is granted, the organization submits an annual report to the NCTVET.
12. If continuation of accreditation status is revoked, the organization may file an appeal to the Council through the Registrar of NCTVET, the outcome of which is final.

If continuation is granted, organization repeats the annual review for the period of accreditation.

## NCTVET

2. Quality Assurance unit conducts technical workshop and gap audit to determine status with respect to the standard requirements.
4. Evaluation activities are scheduled and organization is informed of all evaluation arrangements.
5. The accreditation evaluation exercise is conducted by a visiting team of professionals. The evaluation exercise usually takes between 2-5 days.
6. An evaluation team report is prepared and submitted to the organization within three (3) weeks.
8. The organizational response, a verification report of the organizational response, and the team report is submitted to the Quality Assurance Committee of the Council for review and judgement on accreditation.
11. The Quality Assurance Committee makes a judgement on the continuation of the accreditation status.